

# Website Privacy Policy

Your privacy and trust are Important for us. This policy explains how the IGS Carpentry & Joinery. Ltd ("IGS Carpentry & Joinery. Ltd," "we", "us", or "our") collect, handle, store and protect personal information about you in the context of our services.

## ***Introduction***

We want you to know that we respect the privacy of every user who visits the IGS Carpentry & Joinery. Ltd Website and every user who makes an enquiry through the Website. We set out below what information we learn about you when you visit the Website, what we do with that information, and how you can change the information we have.

## ***The Information We Collect***

The only information this website collects is the information you enter into one of our order, sign up or contact forms. By entering details into these form you are agreeing to our Terms and Conditions and allowing IGS Carpentry & Joinery. Ltd and its partners to use that information to the level that UK law allows. All users of this site must agree to our Privacy Policy before using this Website.

Our Website may use software features known as "cookies. Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site.

This site requires the use of cookies for its functionality. When using this site there is an implied consent from the user that they accept all of the website's cookies. Please note that there is no personal data stored or passed onto third parties as the cookies will expire upon termination of the session. The only third parties used are Google Analytics for measuring traffic to the site and the users are not identified in any reports.

Most web browsers allow some control of most cookies through the browser settings. To find out more about cookies please follow this link. (Link is [www.aboutcookies.org](http://www.aboutcookies.org)).

To opt out of being tracked by Google Analytics across all websites, follow this link (Link is [tools.google.com/dlpage/gaoptout](http://tools.google.com/dlpage/gaoptout)).

You are encouraged to visit our Website and make enquiries in relation to our products and services.

## ***Disclosure of Information***

We want you to feel free to use and explore our Website without worrying about whether your visit will generate unwanted sales or marketing activity such as junk mail or spam.

IGS Carpentry & Joinery. Ltd complies with the Data Protection laws in the United Kingdom. We take all reasonable care to prevent any unauthorised access to and use of your personal data.

Our staff and those working for our agents and contractors maintain a responsibility to keep your Personal Information confidential and will only use it to offer relevant products and services related to your enquiry or order.

Whilst any Personal Information that we use to provide or promote our services to you will not be passed to any third party organisation for marketing purposes, on occasion your details may be shared by IGS Carpentry & Joinery. Ltd approved contractors or agents, in order to inform you and / or produce relevant services.

If you do not wish to receive this information from IGS Carpentry & Joinery. Ltd or our associates or wish to delete Personal Information you have submitted through the enquiry form please send an email to us at [igscarpentry@yahoo.co.uk](mailto:igscarpentry@yahoo.co.uk).

We reserve the right to disclose personal data to any third party which has a legal right to request such information.

If a third party acquires control of the business of IGS Carpentry & Joinery. Ltd, we may transfer personal data we then hold to that third party.

#### ***Links to Other Sites***

If you use a link on this Website to take you to another site, your privacy will not be protected in accordance with this policy. You will need to check that website's own privacy statement. We make no representations as to the accuracy or any other aspect of information contained in other websites.

#### ***Consent and Changes to the Privacy Policy***

By using IGS Carpentry & Joinery. Ltd Website you consent to our collection and use of your Personal Information as stated above.

We want you to be aware of the information we collect and how we use it at all times. If we need to change our Privacy Policy we will post the changes on this page and may place notices on other pages of the website to draw your attention to any change.

Continued use of the Website will signify that you agree to any such changes.